

Nadine Nunnery

Paralegal

Nadine Nunnery has 22 years of experience as a paralegal. A member of Gray Reed's litigation team, Nadine's duties include case analysis; witness investigation; record procurement; expert witness communications & productions; vetting fact and expert witnesses; skip tracing; objective/subjective document review; summaries of discovery, pleadings, medical/billing, employment, document productions, accident investigation, academic, tax and vehicle records; file organization; preparing document productions; preparing notebooks for hearing, deposition, mediation and trial; basic legal research; discovery deficiency reports; spreadsheets analyzing expert's forensic tire defects' data; and maintaining logs for all document productions, expert witness productions, records inventory and witness-deposition charts.

Organizational Involvement

Professional Involvement, Memberships & Affiliations

- Crossroads Business Services (virtual assistant), Owner

Community Involvement, Memberships & Affiliations

- Butterfly Factor (outreach/empowerment blog), Founder
- Austin House Ministries (homeless outreach), Board Secretary



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Education

Paralegal Certificate, University
of New Orleans (1993)
B.A., English, University of New
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