

Alma B. Auth
Senior Paralegal

Alma Auth brings over 16 years of paralegal experience to Gray Reed in Houston. She has extensive experience collaborating with attorneys in every facet of the litigation process from start to finish concentrating on construction, commercial litigation, and bankruptcy matters. Specifically, her work includes preparing attorneys for hearings, depositions, mediations, arbitrations and trials; researching background facts; conducting public record searches through Accurint, Pacer, Westlaw, Secretary of State, and various other databases; drafting discovery requests and responses; preparing documents for production; reviewing document production; drafting deposition notices and subpoenas; drafting pleadings; drafting lien and bond claims; processing client documents; preparing electronic exhibits and demonstratives; preparing and running PowerPoint presentations; loading cases in Trial Director and running such program at trial.



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Education
B.S., Paralegal Studies, Kaplan
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